



## E-BLASTS and TEXT ALERTS COMMUNICATION

### From Fairfield Glade

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#### E-Blast Registration (If you have not yet signed up:)

1. Go to [www.fairfieldgladeresort.com](http://www.fairfieldgladeresort.com)
2. At the bottom of the home page there is an envelope
3. Click on the envelope to be directed to a form. Complete the form.
4. From the Email list, select the emails you would like to receive.
5. Click on Security Check and then sign up.
6. A confirmation email will be sent to the email address you provided.

To **stop receiving a particular E-Blast**, click the Unsubscribe link at the bottom of the email. You will be directed to a page where you may unsubscribe from **all** emails or make changes to the eblasts you wish to continue to receive.

To **change the email address** where your eblasts are sent, click "Update Profile." You will be directed to a website page. Please read the information on that page and follow the instructions.

#### Text Alert Registration

This will allow you to receive instant notifications to your mobile device regarding emergency situations in the area or facility and road closings in the event of inclement weather. We strongly encourage everyone in the household to enroll. **Your information is strictly confidential and will not be shared.**

**If you have not yet registered, please follow the instructions below:**

**From your mobile device, text FGCC to (855) 746-3422. You will receive a text message back from (855) 746-3422. Reply to this message by texting YES. This process will register your mobile number with the texting service.**

**If you no longer wish to receive these text messages, from your mobile device, text STOP to (855) 746.3422.**

For assistance in registering, call Member Records at (931) 484-3780 or email [memberrecords@fairfieldglade.cc](mailto:memberrecords@fairfieldglade.cc)

\*\*\*Remember that you will **NOT receive severe weather alerts nor alerts from the Wellness Complex** from this e-blast or text alert systems. The Wellness Complex and the Center are independent of each o